



UNITED STATES MARINE CORPS

MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE, NORTH CAROLINA 28542-0004

BO 1700.1N Ch 1
CINSP

10 AUG 2000

BASE ORDER 1700.1N Ch 1

From: Commanding General

To: Distribution List

Subj: REQUEST MAST

1. Purpose. To direct pen changes to the basic Order.

2. Action

a. Replace paragraph 6.b.(1) to read "Initially hear all Request Mast cases referred to the Commanding General. The Command Inspector is authorized to act on applications marked "For Commanding General EYES ONLY." If the requestor desires a hearing with the Commanding General after the one with the Command Inspector, the Command Inspector shall arrange for the case to be heard by the Commanding General. This does not imply that the requestor will have a face-to-face interview with the Commanding General. The Commanding General will be the final decision authority on Request Mast applications addressed to the Commanding General."

b. Enclosure (1), paragraph 4.a., delete the last sentence and replace with "The Command Inspector shall arrange for the Commanding General to consider/hear the requestor's case. The Command Inspector shall prepare an action brief to the Commanding General."

c. Enclosure (1), paragraph 4.b., add the following sentence: "Only the Commanding General or officer serving as the Commander during the absence of the Commanding General shall sign Part II of the Request Mast application."

d. Replace paragraph 4.c. of enclosure (1) to read, "The individual who submitted the Request Mast application to the Commanding General shall initial one of the four options offered in Part III of the application and sign it in front of a witness. The Command Inspector or a member of his/her staff shall witness the signing."

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3. Filing Instructions. File this change transmittal immediately behind the signature page of the basic Order.



A. J. KARLE, JR.
Chief of Staff

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